



Safeguarding Business Plan 2015-2018

Contents

1. Introduction
2. The Care Act
3. Organisational Development
4. Vision, Values and Strategic Objectives
5. Financial Plan
6. Appendix A – Action Plan
7. Appendix B – Development Day
8. Appendix C – Members of the Board
9. Appendix D – WSAB Constitution

1. Introduction

The aim of the Board is to give direction, support, guidance and quality assurance to safeguarding adults' policies, procedures and practice in Wigan. The board and the partners represented on the board recognise that protecting adults at risk from harm is the responsibility of all those people who work with, and are in contact with, adults at risk.

Over the last two years, the Board has reviewed its membership, produced new Terms of Reference and held a series of development days to produce its vision, values and priorities, all of which inform this Safeguarding Business Plan.

The Safeguarding Adults Board members all recognise that they have a lead role in their respective organisations with regard to safeguarding adults and they are of sufficient seniority that they can represent their organisation with authority, make multiagency agreements and take issues back for action.

The board believes that through working together partners can ensure a stronger safeguarding system, produce a robust response to any incidents and ensure that learning is shared across the whole system resulting in continuing improvements in the quality of our leadership and practice.

2. The Care Act and Adult Safeguarding

The Government has set out six principles to govern the actions of Adult Safeguarding Boards:

- Empowerment – taking a person-centred approach, whereby users feel involved and informed.
- Protection – delivering support to victims to allow them to take action.
- Prevention – responding quickly to suspected cases.
- Proportionality – ensuring outcomes are appropriate for the individual.
- Partnership – information is shared appropriately and the individual is involved.
- Accountability – all agencies have a clear role.

Safeguarding is described as protecting adults and children from abuse and neglect.

The Care Act is a response to the recognition that the law and practice around this issue had become complex and consumed.

The Care Act has made the following changes in regard to safeguarding adults:

- Safeguarding adults' boards are now statutory. The Board has an experienced independent chair and the statutory members are the Local Authority, the Police and the CCG. The board is required to have a safeguarding plan and will publish annual reports detailing what it has done during the year to achieve its main objectives and implement the strategic plan as well as detailed findings of any Safeguarding Adult Reviews (SAR) and subsequent actions.
- Safeguarding enquiries are a corporate duty for councils when they have reasonable cause to suspect that an adult in their area has a need of care or support is at risk of abuse or neglect and as a result of those care and support needs are unable to protect themselves.
- Formal Safeguarding Adult Reviews are mandatory if an adult at risk dies in circumstances where abuse or neglect is known or suspected. The review must identify lessons learned and apply those lessons to future cases.
- Relevant partners must co-operate with the local authority regard to supplying of information.
- Councils have a duty to fund and arrange where appropriate for an independent advocate to represent and support an adult who is the subject of a safeguarding enquiry or a SAR where the adult has substantial difficulty in being involved in the process and where there is no other suitable person to represent them for people who have no one else to

Speak up for them.

- The Council's power, under section 47 of the National Assistance Act, to remove people from insanitary conditions has been repealed.
- There is now a duty of candor on providers regarding failings in hospital and care settings.
- There is a new offence for providers – of supplying false or misleading information in the case of information they are legally obliged to provide.
- It re-enacts existing duties to protect people's property when in residential care or hospital.

Abuse and Neglect

Local authorities should not limit their view of what constitutes abuse or neglect as they can take many forms and the circumstances of each individual case should always be considered.

Individual categories of abuse identified are:-

Physical abuse, Domestic violence, Sexual abuse, Psychological abuse, Financial or material abuse, Modern slavery, Discriminatory abuse, Organisational abuse, Neglect and acts of omission

Making Safeguarding Personal

Making safeguarding personal means the safeguarding process should be person-led and outcome focused. This can be achieved through engaging the person, wherever possible, in a conversation about how best to respond to their situation in a way that enhances involvement choice and control as well as improving quality of life and safety.

3. Organisational Development

Since establishing the Board in its shadow form, members have been engaged in a number of development sessions in order to ensure that there was a clear understanding of the vision, values and strategic objectives of the board.

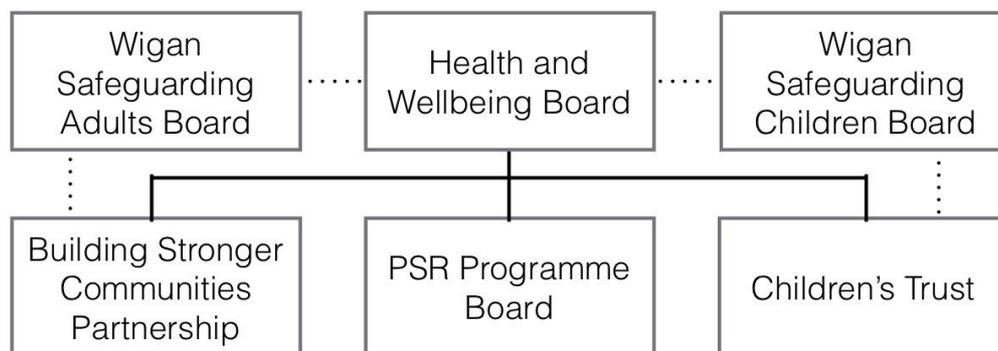
These organisational development sessions have resulted in a three-year plan with a series of key actions sitting underneath each priority as outlined in Appendix A. The board will report on its progress against these outcomes in its annual report.

Prior to the Board gaining Statutory Status in April 2015, members undertook further development session to further understand what activity partners should undertake to ensure partners contribute effectively to delivering the agreed strategic objectives. These actions are outline in Appendix B and the board will receive updates at the regular board meetings.

4. Relationship with other Partnership Forums

The Wigan Safeguarding Adult Board is committed to developing meaningful relationships with other Partnership Forums within the Borough including the Health and Wellbeing Board, the Children's Trust, the Building Stronger Communities Partnership and the Wigan Safeguarding Children Board, and in addition receive challenge and requests for support from those bodies in pursuit of their objectives, where relevant to the work of the Board.

The Wigan Safeguarding Adult Board will develop Memorandums of Understanding with these partnership forums in order to clarify the roles and responsibilities of each board.



5. Vision and Values

Our Vision is that residents of the Wigan Borough can live safely, free from harm, and abuse or the fear of abuse, in communities which:

- Have a culture that does not tolerate abuse
- Work together to prevent abuse
- Know what to do when abuse happens

Our values illustrate the approach the board will take in delivering its vision

- People have the right to live their lives free from violence and abuse
- Safeguarding adults is a shared responsibility of all agencies and agencies commit to holding each to account.
- The individual, family and community should be at the heart of safeguarding practice
- High quality multi-agency working is essential to good safeguarding
- We respect that adults have a right to take risks and that this will sometimes restrict our ability to act.
- There is a commitment to continuous improvement and learning across the partnership

The Board has agreed seven **Strategic Objectives** to drive the work of the board for the next two years

1. Ensure the board remains compliant with the Care Act.
2. Engage with individuals, families, communities and professionals.
3. Ensure a high quality workforce fully equipped to safeguard adults
4. Develop a performance management framework that will allow the board to demonstrate impact
5. Ensure high quality safeguarding through a robust quality assurance and case audit framework
6. Develop a strategy for Early Intervention and Prevention
7. Support the development of a Multi-Agency Safeguarding hub

6. Financial Plan

Contribution from Partners

Wigan Council	£50,000
Wigan Borough Clinical Commissioning Group	£50,000
5BP NHS Foundation Trust	£15,000
Bridgewater Community Healthcare Trust	£15,000
WWL NHS Foundation Trust	£15,000
Greater Manchester Police	£15,000
Total Income	£160,000
Brought Forward from 2014/2015	
Total Available	

Planned Expenditure

Independent Chair	£15,000
Salaries and Sundries	£95,000
Local and Serious Adult Reviews	£20,000
Annual Conference	£15,000
Community Engagement	£5,000
Evaluation	£10,000
Total	£160,000

Appendix A

No	Priority	Sub Group responsibility	Activity	Progress reports by
1	<p>Ensure the board remains compliant with the Care Act 2014.</p> <ul style="list-style-type: none"> • Work with Board members to ensure that partner representation is at an appropriately senior level (as laid out in the constitution) and that attendance at board meetings is consistent. • Undertake a Peer Review of board effectiveness • Align with other programmes of work across the borough to ensure lessons are shared and that there is no duplication 	WSAB / WSAB Exec Group	<p>All board members sign up to the constitution.</p> <p>A Peer review takes place.</p> <p>A review of sub groups along with BSCP, WSCB and CT.</p>	October 2015
2.	<p>Engage individuals, families, communities and professionals</p> <ul style="list-style-type: none"> • Ensure the public understands about abuse and knows how to react to it and report it • Ensure that individuals, families and communities understand their own responsibility about safeguarding • Engage and enthuse front line staff • Ensure the public's voice influences and shapes provision 	Safeguarding Training and Safeguarding Communication sub groups	<p>WSAB Communications strategy in place.</p> <p>Annual Conference organised for November 2015.</p> <p>Safeguarding road shows are organised.</p>	<p>July 2015</p> <p>November 2015</p> <p>October 2015</p>
3	<p>Ensure a high quality workforce fully equipped to safeguard vulnerable adults within the borough through excellent relevant training</p> <ul style="list-style-type: none"> • Develop a multi agency workforce strategy embedding emerging learning from new ways of working. 	Safeguarding Training sub group	<p>Joint training brochure to be produced with WSCB.</p> <p>Training strategy to be agreed.</p>	<p>May 2015</p> <p>September 2015</p>

	<ul style="list-style-type: none"> • Embed principles of new ways of working – new conversations, empowerment, person centred, sharing knowledge – in training • Review training needs analysis • Seek training assurance from all providers. 			
4.	<p>Develop a performance management framework that will allow the board to demonstrate impact</p> <ul style="list-style-type: none"> • Recognise this is an evolving task • Year 1 aim to build the data sets needed for evaluation. 	WSAB Exec Group	All agencies to review the information they collect and share relevant data with the group	October / November 2015
5.	<p>Review the quality assurance and case audit framework to ensure quality of safeguarding and delivery of any lessons learned</p> <ul style="list-style-type: none"> • Develop a shared understanding of Quality Assurance Activity across the agencies • Develop a case audit timetable to demonstrate that lessons learned are embedded in service delivery • Evaluate impact of lessons learned from case audits 	WSAB Exec Group	<p>LA / CCG to agree shared learning from QA processes.</p> <p>Case Audit timetable to be agreed</p>	October 2015
6.	<p>Develop an early intervention and prevention strategy</p> <ul style="list-style-type: none"> • Agree the basics of a strategy based on emerging learning from Live Well, The Deal for ASC and the outputs from the development session. 	WSAB Exec Group	Draft Strategy to be agreed.	December 2015
7.	Support the development of a Multi Agency Safeguarding Hub through the PSR Programme Board.	WSAB		On going

Appendix B

WSAB Development Day Action Plan

Key aims agreed on the day		What	How	Outcome	Delivers against Strategic objective	
1.	Cultural change needed across partners and communities.	Encouraging different conversations with residents.	<ul style="list-style-type: none"> • Expand ‘the Deal’ training to all partners. • Making Safeguarding Personal to be developed using the Deal principles. • Develop one front door principles. • Agree any front door should signpost. • Remove jargon and create a shared language. 	<ul style="list-style-type: none"> • Public find it easier to engage. • Staff across all agencies are more confident and empowered to work differently. 	2.	Engage individuals, families, communities and professionals.
					3.	Ensure a high quality workforce fully equipped to safeguard vulnerable adults within the borough through excellent relevant training.
2.	Need to embed the deal behaviours – including new conversations in mainstream delivery.	Ensure a universal understanding of the offer.	<ul style="list-style-type: none"> • Gain senior sign up across all partners • Link the cultural engage agenda to safeguarding. • Understand the role of Public Health. 	<ul style="list-style-type: none"> • Staff across all agencies are more confident and empowered to work differently. 	3.	Ensure a high quality workforce fully equipped to safeguard vulnerable adults within the borough through excellent relevant training.

3.	There is a need to unlock barriers to new ways of working.	Share information and communicate effectively.	<ul style="list-style-type: none"> • Further develop the use of Patchwork to capture soft information. • Understand the partnership engagement in developing IT solutions to 'single view' and sharing information. 	<ul style="list-style-type: none"> • Silo working is reduced • A whole family, whole community approach to safeguarding is developed • Data is shared efficiently and effectively and a better understanding of risk is created 	<p>5. Review the quality assurance and case audit framework to ensure quality of safeguarding and delivery of any lessons learned.</p> <p>6. Develop an early intervention and prevention strategy. Support the development of a Multi Agency Safeguarding Hub through the PSR Programme Board.</p> <p>7.</p>
4.	Develop better engagement with the community.	Ensure clear messages around safeguarding and individual, community and partner responsibility.	<ul style="list-style-type: none"> • Launch website • Take safeguarding board into the community 	<ul style="list-style-type: none"> • Public have greater understanding of their role in safeguarding. • Public find it easier to engage. 	<p>2. Engage individuals, families, communities and professionals.</p> <p>3. Develop an early intervention and prevention strategy.</p>

Appendix C – Members of the Board

Independent Chair	Adult Safeguarding Board
Director of Adult Social Care & Health	Wigan Council
Director of Public Health for the Borough of Wigan	Wigan Council
Assistant Director, Adult Support & Safeguarding	Wigan Council
Assistant Director, Adult Early Intervention & Prevention	Wigan Council
Assistant Director, Partnerships & Safeguarding	Wigan Council
Service Manager, Partnerships & Safeguarding	Wigan Council
Principal Solicitor	Wigan Council
Adult Safeguarding Manager	Wigan Council
Chair of Wigan Healthwatch Board	Wigan Healthwatch
Councillor	Cabinet Member, Health & Adult Services
Superintendent	Greater Manchester Police
Detective Inspector	Greater Manchester Police
Director of Housing Needs	Wigan & Leigh Housing
Deputy Director of Nursing	Wrightington, Wigan & Leigh NHS Foundation Trust
Compliance Manager	Care Quality Commission
Executive Director of Nursing	Bridgewater Community Healthcare Trust NHS Trust
Chair of Wigan Borough Clinical Commissioning Group	Wigan Borough Clinical Commissioning Group
Assistant Director for Safeguarding Adults	Wigan Borough Clinical Commissioning Group
Assistant Chief Executive	Probation Service
Deputy Director of Nursing & Quality	5 Borough's Partnership NHS Foundation Trust
Head of Public Health Commissioning	NHS England (Greater Manchester)
Community Safety Manager	Greater Manchester Fire and Rescue Service
HM Coroner's First Officer	HM Coroner's Office
Branch Crown Prosecutor	Crown Prosecution Service
WSAB Business Manager	Wigan Council